



**July 7, 2015**

**REGULAR SESSION OF THE BOARD OF SUPERVISORS, FLOOD CONTROL DISTRICT  
BOARD OF DIRECTORS,  
HEALTH SERVICES DISTRICT BOARD OF DIRECTORS, AND  
JAIL DISTRICT BOARD OF DIRECTORS;  
EXECUTIVE SESSION OF THE BOARD OF SUPERVISORS;  
AND WORK SESSION OF THE BOARD OF SUPERVISORS AND  
HEALTH DISTRICT BOARD OF DIRECTORS**

**PURSUANT TO A.R.S. § 38-431.02**

**10:00 A.M. – Regular and Executive Session  
Immediately Following – Work Session**

**Board of Supervisors First Floor Meeting Room  
219 E. Cherry Ave, Flagstaff, Arizona, 86001**

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend either in person or by telephone conference call. Work sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7144. Requests should be made as early as possible to allow time to arrange the accommodation.

**Notice of Option to Recess in Executive Session**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County's attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A) (3).

**REGULAR MEETING  
10:00 A.M.**

**Call to the Public for Items not on the Agenda**

After the pledge of allegiance, the Chairman will call on members of the public to speak on any item or area of concern not listed on the agenda. Items presented during the Call to the Public portion of the Agenda cannot be acted on by the Board of Supervisors. Individual Supervisors may ask questions of the public, but are prohibited by the Open Meeting law from discussing or considering the item among themselves until the item is officially placed on the Agenda. Individuals are limited to a five-minute presentation.

### **Consent Agenda**

All matters under Consent Agenda are considered by the Board of Supervisors to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item that item will be removed from the consent agenda and will be considered separately.

### **Speaking During a Public Hearing**

After staff and applicant presentations for specific public hearing items, the Chairman will open the public hearing and ask for comments from the public. Those who fill out a speaker's form will be called on first. You do not need to fill out a speaker's form to speak.

**As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you silence it at this time to minimize disruption of today's meeting.**

### **Call to Order – 10 a.m.**

### **Roll Call**

### **Pledge of Allegiance**

### **Call to the Public for Items not on the Agenda**

### **Recognition**

Recognize Scott Russell, Acting Coconino National Forest Supervisor

### **Proclamations**

- A. Proclaim July 2015 as the start of the United Way of Northern Arizona Campaign and urge all County employees and citizens to participate.
- B. Recognize July 2015 as Park and Recreation Month in Coconino County.

### **Board of Supervisors Consent Agenda**

- 1. Approve minutes from May 11, 2015, May 12, 2015, and June 9, 2015
- 2. Approve Warrant Registers. An itemized list of the below-numbered claims is filed in the official records of the Coconino County. **Board of Supervisors**

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
6/11/15	91510304-91510571	\$3,443,848.62
6/11/15	EFT 2892-2925	\$55,528.39
6/18/15	91510572-91510843	\$674,019.95
6/18/15	EFT 2926-2959	\$147,449.02
6/25/15	91510844-91511022	\$1,199,058.35
6/25/15	EFT 2960-2977	\$105,340.29

- 3. Adopt Resolution 2015-42 to correct the tax roll as noted on the Tax Roll Correction Summary dated June 17, 2015. **Assessor**

4. Designate Finance Director Bonny Lynn as the Chief Fiscal Officer of Coconino County with authority to submit the current fiscal year's expenditure limitation report to the auditor general, as required by ARS - 41-1279.07(E). **Board of Supervisors**
5. Approve Community Grant funding from District 4 - \$500 for a total of \$500 to the Museum of Northern Arizona to assist with the costs of providing family friendly cultural performances, education-based lectures, and juried art markets at the 82nd Annual Hopi and Navajo Festivals of Arts and Culture. **Board of Supervisors**
6. Approve the reappointment of District 4 representative Craig Bearchell as Board of Adjustment member for another four-year term to expire March 31, 2019. **Community Development**
7. Set for public hearing to be held at the Board's meeting of August 18, 2015 at 6:00PM Case Nos. SUB-15-002 and ZC-15-002: A request for a Preliminary Plat approval for a 61-lot subdivision (Johnson Ranch) and a zone change from Agricultural Residential 2½ (AR 2½) Zone to the Planned Residential Development (PRD) Zone. The property is located at the intersection of Highway 89 and Landfill Road in the Timberline-Fernwood Area and is identified as Assessor's Parcel Number 301-31-003A. Owner/Applicant: Christine Garrison, D & G Development, Flagstaff, AZ. **Community Development**
8. Set for public hearing to be held at the Board's meeting of August 18, 2015 at 6:00PM Case No. AB-15-003: A request for an Abandonment of a portion of public right-of-way easement for Espee Road off of Hwy. 64. The Subject Property contains the right-of-way for Espee Road running easterly from Hwy. 64 in the Red Lake area approximately 11 miles north of Williams and is identified as a portion of Assessor's Parcel Number 202-05-002A. Applicant: Michael Macauley, Williams, Arizona. **Community Development**
9. Approve adjustment to the Community Development fee schedule to correct an error regarding the transposing of the conventional wastewater system permit fee at \$665 and the alternative gravity system permit fee at \$595. These two fees should be transposed. **Community Development**
10. Approve Resolution 2015-43 appointing John Lloyd as Coconino County Interim Public Fiduciary. **Community Services**
11. Accept the grant award from the Page/Lake Powell Foundation in the amount of \$3,000 for Fiscal Year 2016 to provide a Rollercoasters Divorce Education Program for Children and Teens in the Page/Lake Powell community. **Courts**
12. Approve a second-year contract renewal with Peaks Counseling to provide therapeutic services for the Integrated Family Court in an amount not to exceed \$500 for Fiscal Year 2016. **Courts.**
13. Approve the reappointment of Charles Adornetto as Judge Pro Tempore for Coconino County Justice Courts, for the term of July 1, 2015 through June 30, 2016 (FY16). **Courts**
14. Approve the third renewal of a contract with Performance Staffing, Inc. for temporary staffing services FY16. **Human Resources**
15. Approve 3rd Renewal Contract Professional Services Agreement with IPM (Interim Public Management), for the provision of on-call interim management services FY16. **Human Resources**
16. Approve Memorandum of Understanding between the County and the Navajo Nation for maintenance of interpretive sites at Little Colorado Overlook and Antelope Canyon. **Parks and Recreation**

17. Approve the fourth renewal of an Agreement with Atkins North America, Inc. and the County for on-call professional engineering services, not to exceed \$250,000 per project. **Public Works**
18. Approve the fourth renewal of an Agreement with JE Fuller Hydrology, Inc. and the County for on-call professional engineering services, not to exceed \$250,000 per project. **Public Works**
19. Approve Amendment One of an Intergovernmental Agreement (IGA) with the City of Williams for County use of their solid waste transfer site through June 30, 2016. **Public Works**
20. Approve the Improving Teacher Quality grant agreement between NAU and the CCESA in order to receive funds through an ITQ grant awarded to NAU's Department of Mathematics for the purpose of providing mathematical professional development to county grades 3- 5 educators; and approve the corresponding budget adjustment in the amount of \$97,111.00. **Superintendent of Schools.**
21. Approve an Improving Teacher Quality Grant agreement between NAU and the CCESA in order to receive funds through a grant awarded to NAU's Department of Mathematics for the purpose of providing mathematical professional development to county and region high school educators; and approve the corresponding budget adjustment in the amount of \$152,969.00. **Superintendent of Schools**
22. Approve Resolution 2015-31; Intergovernmental Agreement between Coconino County Superintendent of Schools and Coconino County Accommodation School District, to provide special education services effective through fiscal year 2025. **Superintendent of Schools**
23. Approve Resolution 2015-32; Intergovernmental Agreement between Coconino County Superintendent of Schools and Tuba City Unified School District, to provide special education services effective through fiscal year 2025. **Superintendent of Schools**
24. Approve Resolution 2015-33; Intergovernmental Agreement between Coconino County Superintendent of Schools and Grand Canyon Unified School District, to provide special education services effective through fiscal year 2025. **Superintendent of Schools**
25. Approve Resolution 2015-34; Intergovernmental Agreement between Coconino County Superintendent of Schools and Maine Consolidated School District, to provide special education services effective through fiscal year 2025. **Superintendent of Schools**
26. Approve Resolution 2015-35; Intergovernmental Agreement between Coconino County Superintendent of Schools and Flagstaff Unified School District, to provide special education services effective through fiscal year 2025. **Superintendent of Schools**
27. Approve Resolution 2015-36; Intergovernmental Agreement between Coconino County Superintendent of Schools and Page Unified School District, to provide special education services effective through fiscal year 2025. **Superintendent of Schools**
28. Approve Resolution 2015-37; Intergovernmental Agreement between Coconino County Superintendent of Schools and Fredonia Unified School District, to provide special education services effective through fiscal year 2025. **Superintendent of Schools**
29. Approve Resolution 2015-38; Intergovernmental Agreement between Coconino County Superintendent of Schools and Williams Unified School District, to provide special education services effective through fiscal year 2025. **Superintendent of Schools**

30. Approve a contract between Coconino County Superintendent of Schools and Alexandra Furlong, PhD, to provide psychology special education services effective through fiscal year 2016.  
**Superintendent of Schools**

30. A. Accept the Arizona Department of Education's non-match grant of \$20,000 to Coconino County Emergency Management to provide training and assistance to schools to develop effective school emergency operations plans. **Emergency Management**

*The Board of Supervisors will resolve as the Flood Control District Board of Directors*

**Flood Control District Consent Agenda**

31. Approve the third renewal of the On-Call Agreement with Atkins North America, Inc. and the County Flood Control District for professional engineering services, not to exceed \$250,000 per project. **Flood Control District.**
32. Approve the third renewal of the On-Call Agreement with JE Fuller Hydrology, Inc. and the County Flood Control District for professional engineering services, not to exceed \$250,000 per project. **Flood Control District**

*The Flood Control District Board of Directors will resolve as the Board of Supervisors*

*The Board of Supervisors will resolve as the Health Services District Board of Directors*

**Health Services District Consent Agenda**

33. Approve a Contract Renewal and Addendum with the American Institute of Toxicology, Inc. (AIT) for the period July 1, 2015 to June 30, 2016 in an amount not to exceed \$100,000 to provide Medical Examiner toxicological testing services. **Health District**
34. Approve the Intergovernmental Agreement (IGA) ADHS12-007885, Amendment 7; FY16 Budget and additional .5 FTE. IGA ADHS12-007885 is between the Arizona Department of Health Services (ADHS) and Coconino County Public Health Services District (CCPHSD) for the Emergency Preparedness Program for the period of April 1, 2015 through September 30, 2016; totaling \$48,088.00 to align with the total approved costs for FY16. **Health District**
35. Approval of ADHS Solicitation and Contract Award ADHS15-00004913 with the Arizona Department of Health Services for the period July 1, 2015 to June 30, 2016, in an amount up to \$103,890 to provide Health Start home visiting services in Page and surrounding communities. **Health District**

*The Health Services District Board of Directors will resolve as the Board of Supervisors*

*The Board of Supervisors will resolve as the Jail District Board of Directors*

**Jail District Consent Agenda**

36. Approve the contract award of RFP 2015-03 to Codex Corporation dba Guardian RFID, Inc. to provide equipment and support for an inmate Radio Frequency Identification (RFID) system to the Coconino County Flagstaff Detention Facility for FY16 in the amount of \$94,132. **Jail District**
37. Approve the contract award of RFP 2015-06 to Good Source Solutions, Inc. to provide specialty food products to the Coconino County Flagstaff Detention Facility for FY16 in the estimated amount of \$170,000. **Jail District**

38. Approve the purchase order with Shamrock Foods Company using Arizona State Contract ADSPO13-046211 to provide food products to the detention facility in the estimated amount of \$170,000 in FY16. **Jail District**

*The Jail District Board of Directors will resolve as the Board of Supervisors*

**Board of Supervisors Action Item**

39. Public Hearing and recommendation to the AZ Department of Liquor Licenses and Control an application for an Interim Permit and a New Liquor License for Bruce H. Powell, License #10033206 of Long Valley Service, LLC, located at Highway 87, Mile Post 290, Happy Jack, AZ 86024. **Board of Supervisors**

**Executive Session Item**

40. Receive legal advice and case updates regarding CV 2012-00366. **Pursuant to A.R.S. 38-431.01(A) (3) (4), the Board may enter into executive session for discussion and legal advice.**

**Immediately following: Work Session**

- A. Discuss the 2016 State Legislative Agenda. **Government Relations**
- B. Update on the Coconino County Public Health Services District Dental Clinic. **Public Health Services District**

**Break**

**1:15 pm – Work Session Continues**

- C. Review and prioritize budget follow-up items. **Finance**
- D. Comprehensive Plan Update progress report on the Community Character Element, the front matter and plan implementation sections. **Community Development**
- E. Discussion of the Facilities Master Plan (FMP) Update Work Session II. **Pursuant to ARS 38-431.03(A)(7), the Board may vote to enter executive session to discuss or consult with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property.**  
**Facilities Management**
- F. Roundtable. To be discussed (Pursuant to A.R.S. § 38-431.02(H) – These matters will not be acted upon):
- Planning Calendar for 2015
  - Future Agenda Items
  - State and Federal Legislation
  - County Supervisors Association (CSA) Update
  - National Association of Counties (NACo) Update
  - County Manager's Report
  - Chair's Report
  - Reports from Supervisors - (Updates on new projects, district budgets, requests for services and initiatives)

- District 1 – Supervisor Art Babbott
- District 2 – Supervisor Elizabeth Archuleta
- District 3 – Supervisor Matt Ryan
- District 4 – Supervisor Mandy Metzger
- District 5 – Supervisor Lena Fowler

## **Adjourn**

### **CERTIFICATION OF POSTING OF NOTICE**

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this

Date: \_\_\_\_\_ at \_\_\_\_\_ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Wendy Escoffier, Clerk of the Board